



SPRING GROVE CEMETERY TRUSTEES MINUTES April 8, 2014

Present: Jack Bigelow, William Canane, Richard Amsterdam, Sandra Dearborn
Also present: Paul Sanborn, Superintendent of Parks & Grounds, Forestry

Meeting called to order at 6:32 PM

Previous Minutes

- Sandra moved to approve minutes of the March 11th meeting. Richard seconded the motion. Minutes were approved with no changes.

Financials

- Cemetery revenue sheets were distributed and reviewed. There was a brief discussion about the process of getting the Perpetual Care interest funds transferred into the revolving account and as to who puts that request into the Town Meeting Warrant.

Staff report

- Paul discussed the preparation of the lawn areas of the cemetery for the spring growing season. This was followed by a brief discussion of the section of the cemetery where the trees had been cleared. The question was asked as to whether that section would be used for burials. That is not planned at this time as the land slopes quite a bit. Paul did state that he plans to use compost from the Bald Hill compost site to grade that area and hopes to reduce the existing slope to approximately three percent.
- The Contractor was at the cemetery on April 4th and again on April 7th working to clean up the outsourced area of the cemetery, including removing holiday decorations that still remained in the outsourced area.
- It was asked that the brochure box be refilled with brochures.

Dog signs

- Sandra asked Paul if he had an update as to when the signs would be posted for visitors with pets to remember to pick up after their dogs. Paul will re-address the situation with the DPW. It was mentioned that with the new Dog Park coming to town there may be a reduction in the number of dogs in the cemetery.

Woodbridge-Jenkins

- Jeffrey Page sent a nice email to Jack regarding the cemetery project that he's been planning. The staking of the town land in that area needs to be done so that Jeffrey can progress with his project within the boundaries of the town land.

Cemetery GIS and Public Access

- Public access to the Cemetery GIS was again discussed. Updated information regarding the searchable fields was given to the trustees and from that list the Trustees chose which fields they would like accessible by the general public. The Town's contact for the cemetery GIS

system is out of the office until mid-April. When she returns, the secretary will resume efforts to getting the public access up and running. Costs of this public access were discussed.

Meeting adjourned at 7:16pm.

Next meeting will take place on Tuesday, May 13th at 5:30pm at Spring Grove Cemetery.